

HADDON TWP BD OF ED-00701890 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	HADDON TWP BD OF ED-00701890	126	02/24/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 02/23/2023 01:22 PM CAP Accepted				
	Corrective Action Plan: Submitted by Lea Berry 02/23/2023 01:22 PM submitted dates on sfa-1				
	Corrective Action Plan: Rejected by Lea Berry 02/22/2023 04:34 PM Please go into the errors tab and complete the date for each application error.				
	Corrective Action Plan: Submitted by Jennifer Gauld 02/22/2023 04:08 PM The applications that had missing signatures, parents were contacted and signatures were obtained. There were 2 applications with missing social security numbers, when parent was contacted they stated they did not have them. The families arrived in the country in September and November.				
	Flagged by Lea Berry 01/24/2023 10:38 AM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors including missing adult signature and social security number were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.				
	Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	HADDON TWP BD OF ED-00701890	131	02/24/2023

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Removed by Lea Berry 01/24/2023 08:12 PM</p> <p>CAP Removed</p>				
	<p>Flagged by Lea Berry 01/24/2023 07:51 PM</p> <p>During the state agency review of selected denied applications, a determination error was found for Application #23. Errors were recorded on the Other Eligibility Certification and Benefit Issuance Errors Worksheet (SFA-2). The SFA must record the corrective action and date corrected on the SFA-2. The completed SFA-2 must be uploaded in Documents within the required deadline.</p> <p>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
<p>Professional Standards</p>	<p>Professional Standards (On-Site Assessment Tool)</p>	<p>HADDON TWP BD OF ED-00701890</p>	<p>1219</p>	<p>02/24/2023</p>	<p>CAP Accepted</p>

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<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Lea Berry 02/22/2023 04:32 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Jennifer Gauld 02/22/2023 04:09 PM</p> <p>District will now train in annual civil rights.</p>				
	<p>Flagged by Lea Berry 01/24/2023 03:37 PM</p> <p>Administrative, office and/or other school staff (e.g. teachers serving and/or counting meals in the classroom) who regularly work on National School Lunch and/or School Breakfast related activities throughout the school year must meet professional standard training requirements. Staff working 20 or more hours on School Nutrition program related activities are required to complete at least 6 hours of annual training. Part time staff (working less than 20 hours per week) are required to complete at least 4 hours of annual training.</p> <p>Annual civil rights training is required for all staff who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Staff must complete the State Agency Civil Rights Self Study Guide or view the Civil Rights Webinar which can both be found in SNEARS. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Make sure the teachers who help in the cafeteria recieve the correct civil rights training.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
<p>Afterschool Snack Program</p>	<p>Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)</p>	<p>STOY-1081</p>		<p>02/24/2023</p>	<p>CAP Accepted</p>

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<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Lea Berry 02/23/2023 01:19 PM CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Jennifer Gauld 02/22/2023 04:35 PM The new rosters were implemented on Monday January 30, 2023.</p>				
	<p>Corrective Action Plan: Rejected by Lea Berry 02/22/2023 04:31 PM Please provide the date the new rosters are being used.</p>				
	<p>Corrective Action Plan: Submitted by Jennifer Gauld 02/22/2023 04:09 PM A new roster was created specifically for after school snacks. Previous rosters were used for both snack & attendance. New snack rosters are printed from Lunchtime to ensure that all information for lunch status is accurate.</p>				
	<p>Flagged by Lea Berry 01/24/2023 03:38 PM Snack counts must be properly counted and claimed. As discussed at the exit conference findings were found in this area. Snack counts must be properly counted and claimed. SA Counts: Free: 10 Red: 7 Paid: 448 SFA Counts: Free: 0 Red: 7 Paid:464 A roster is being used however, the students eligibility is not updated monthly which caused the claim to be incorrect. Also, I believe there is human error when counting the rosters. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Afterschool Snack Program	Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)	STRAWBRIDGE-1082		02/24/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Lea Berry 02/22/2023 04:29 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Jennifer Gauld 02/06/2023 08:12 PM</p> <p>A new roster was created specifically for after school snacks. Previous rosters were used for both snack & attendance. New snack rosters are printed from Lunchtime to ensure that all information for lunch status is accurate.</p> <p>Flagged by Lea Berry 01/24/2023 03:12 PM</p> <p>Snack counts must be properly counted and claimed.</p> <p>A roster is being used however, the students eligibility is not updated monthly which caused the claim to be incorrect. Also, I believe there is human error when counting the rosters.</p> <p>SFA Count</p> <p>Free: 14 Red:0 Paid: 669</p> <p>State Agency Count</p> <p>Free: 23 Red: 0 Paid: 660</p> <p>Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged